

USASA MEMBER CLUB EVENT CHECKLIST

Detailed information about Member Club events as well as all necessary paperwork links can be found at: <https://australianshepherds.org/about-usasa/member-clubs>

Date of Event: _____

_____ **NINE MONTHS** from show date – Request Forms from AKC and prepare event information.

AKC Checklist - <https://images.akc.org/pdf/MEAC01.pdf>

AKC Application - <http://images.akc.org/pdf/events/AEVT02.pdf>

_____ Choose a show chair

_____ Make trophies selections

_____ Premium List – prepare, update, submit to appropriate person with all-breed club. (Trophies and Show chair must be listed in premium list.)

_____ **SIX MONTHS** before the event date, all completed forms must be submitted on AKC forms to Member Club chair memberclub@australianshepherds.org . *Any event requests received AFTER the SIX MONTH deadline will not be approved.*

_____ **TWO MONTHS** – if insurance rider is needed, download the form from the USASA Website Member Club page: <https://australianshepherds.org/about-usasa/member-clubs>

**This form is for club use only and does not need to be included with paperwork turned in to the Member Club Chair.*